LUMBERTUBS PRIMARY SCHOOL
Address Tonmead Road, Lumbertubs, Northampton NN3 8HZ
Telephone 01604 408147
E-mail head@lumbertubs.northants-ecl.gov.uk
Headteacher Mrs Ceri Cook

Dear Parent / Carer,

INFORMATION AND GUIDANCE ON LEAVE/HOLIDAYS IN TERM TIME

You are **NOT** required to take your child out of school during term time.

Parents are legally responsible for making sure that their child attends full time education. To avoid being prosecuted and disrupting your child's education all appointments/outings should be arranged out of school hours, at weekends or during school holiday's.

Please note that it is a criminal offence for your child to not attend school. If you choose to take your child out of school this could result in a fine of £60 **per** adult for each child. If unpaid with 28 days the fine will rise to £120. For example a two parent family with two children would be fined £240.

If you do decide to take your child on holiday or out of school for any reason you are required to fill out a leave of absence request form. Please find enclosed within this pack a copy of this form for your attention.

Your child's education is very important and for them to get the best out of their school experience they need to be in school every day of the academic year.

Yours sincerely

Ceri Cook
Headteacher